

POLK COUNTY HEALTH CENTER

CERTIFICATE # _____

DATE ISSUED _____

APPLICATION FOR CERTIFIED COPY OF BIRTH CERTIFICATION

PAID BY: CHECK CASH OTHER

The law requires a fee of \$15.00 for each certified copy issued. Additional copies are \$15.00 each. **FEE MUST ACCOMPANY APPLICATION. NO CASH BY MAIL PLEASE.**

MAKE CHECK OR MONEY ORDER PAYABLE TO:
POLK COUNTY HEALTH CENTER

MAIL THIS APPLICATION TO:
POLK COUNTY HEALTH CENTER

1317 W. BROADWAY

P.O. BOX 124
BOLIVAR, MO 65613-0124

****IF NEWBORN PLEASE WAIT 6 TO 8 WEEKS BEFORE REOUESTING****

BIRTH CERTIFICATION
(Certification of facts of birth contained in Original record)

HOW MANY?

\$15.00 EACH

AMOUNT OF MONEY ENCLOSED

RECORDS ARE FILED BY YEAR OF THE EVENT AND THEN ALPHABETICALLY BY THE NAME OF THE PERSON AT THE TIME OF THE EVENT. THEREFORE, AT LEAST THE MONTH AND YEAR OF BIRTH AND THE FIRST AND LAST NAME OF THE REGISTRANT MUST BE GIVEN BEFORE A SEARCH CAN BE MADE.

Information about person whose birth certificate is requested. (PRINT all items **EXCEPT** SIGNATURE)

1. FULL NAME OF PERSON*

FIRST NAME

MIDDLE NAME

LAST NAME (MAIDEN)

IF THIS BIRTH COULD BE RECORDED UNDER ANOTHER NAME, PLEASE INDICATE THE NAME

2. DATE OF BIRTH *

3. SEX

4. RACE

MONTH

DAY

YEAR

SEX

RACE

5. PLACE OF BIRTH

CITY OR TOWN

COUNTY

STATE

6. FULL NAME OF MOTHER

FIRST NAME

MIDDLE NAME

LAST NAME (MAIDEN)

7. FULL NAME OF FATHER

FIRST NAME

MIDDLE NAME

LAST NAME

PERSON REQUESTING CERTIFIED COPY (IF LEGAL GUARDIAN OF REGISTRANT, SEND ALONG GUARDIANSHIP PAPERS)

8. PURPOSE FOR WHICH CERTIFIED COPY IS TO BE USED

9. RELATIONSHIP (MUST BE REGISTRANT, MEMBER OF IMMEDIATE FAMILY, LEGAL GUARDIAN OR LEGAL REPRESENTATIVE)

10. SIGNATURE OF APPLICANT 

11. DATE SIGNED


12. ADDRESS OF APPLICANT (PLEASE PRINT)

STREET ADDRESS

CITY OR TOWN

STATE

ZIP CODE

PLEASE PRINT OR TYPE THE NAME AND ADDRESS OF THE PERSON TO WHOM THE RECORD IS TO BE RETURNED. COMPLETE ONLY IF CERTIFICATES ARE TO BE MAILED. 

NAME _____

ADDRESS _____

CITY, STATE, ZIP CODE _____